

Administrating BusPlanner Web

Duration: 1 day

Overview

Each year, transportation offices rely more and more on web-based strategies to communicate with parents, schools, and other external stakeholders. BusPlanner Web is a powerful, proven tool that can exponentially reduce phone calls to your office and improve communication with those outside your office.

This course will equip you with the tools and techniques needed to manage BusPlanner Web for your organization. You will see how BusPlanner Web works “behind the scenes”, understand the key tools available to both parents and professional users, and learn how to customize the site to reflect the specifics of your organization.

If you need to understand how to maximize BusPlanner Web in your context, this is the course for you.

Goals

This course provides a detailed look at the following topics:

- What the public sees on BusPlanner Web
- Options and best practices for parent access
- Tools for school admins, drivers/operators, and transportation staff
- Posting bus alerts and managing subscriber accounts
- Customizing BusPlanner Web to meet your needs

Audience

This course is designed for managers, administrators, and senior technical staff looking for a comprehensive understanding of BusPlanner Web and its features.

Prerequisites and recommendations

Students should have completed “Introduction to BusPlanner”.