

## Introduction to BusPlanner Finance

Duration: 1 day

### Overview

Introduction to BusPlanner Finance is designed to cover each of the elements related to financial administration in BusPlanner. This includes tools for importing and editing contracts, analyzing the cost of your routing solution, generating purchase orders and invoices directly from BusPlanner, and more.

### Goals

At the conclusion of this course, students should understand how to:

- Manage contracts in BusPlanner
- Calculate & divide route costs
- Use the Cost Analysis Tools
- Use the BusPlanner Finance Module to its full potential

### Audience

This course is intended for BusPlanner users who are responsible for financial administration within your office.

### Prerequisites and recommendations

Students should have completed "Introduction to BusPlanner", and have either purchased the BusPlanner Finance module or contracted Georef to enter their operator contracts into BusPlanner.